

# The Ashbourne HOTEL



## Getting Down to Business

Ashbourne Hotel, Vicarage Lane, North Killingholme, N Lincs. DN40 3JL  
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## Facilities at your Fingertips

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Here at the Ashbourne Hotel we can provide full conferencing facilities for up to 140 delegates. Each of our rooms has been designed with business in mind, with optimum comfort and visibility for all styles of conferences/seminars, as well as being equipped with all of the necessary AV equipment.

The Ashbourne also boasts an award-winning bistro, and 36 guest rooms, enhanced further by our large secure onsite car park.

Our unique blend of boutique-chic, coupled with all of the mod-cons required makes The Ashbourne a perfect choice for conferences, seminars, product launches, networking, training or corporate hospitality.



### All Yours...

Free wi-fi

Free onsite car park with 24 hour CCTV

HDMI projector & screen, & microphone available

Ample, natural daylight

Multi-control LED lighting

Easy disabled access

Air-conditioning

Breakaway room & private outdoor area

Catering options available (special dietary requirements can also be met)

36 guest rooms



## The Oak Room

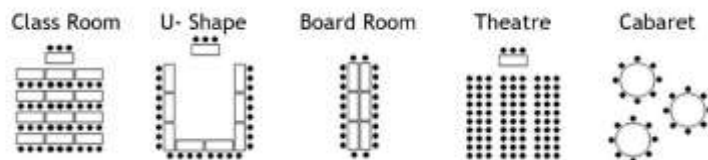


The Oak Room is a large function room, with optional partitions for maximum flexibility; ideal for break-away rooms or smaller events. We also have the added benefit of a private outdoor patio area, too.

The bi-folding doors open out onto the private patio area, affording the room a high level of natural daylight, and providing further space for delegates to utilise.

**Room Dimensions:** 17.1m (L) x 8.5m (W) x 3.2m (H)

### Room Capacity



<b>No. of Delegates</b>	54	40	40	140	60
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### Main Features:

- ✓ Room has partition to split into two smaller areas
- ✓ Separate and spacious bar/reception area
- ✓ Bi folding patio doors open out onto private patio area, making an ideal outdoor break-away space
- ✓ Free wi-fi
- ✓ HDMI projector & screen, flip chart
- ✓ Microphone
- ✓ Multi-control LED lighting
- ✓ Air conditioning
- ✓ Easy disabled access throughout



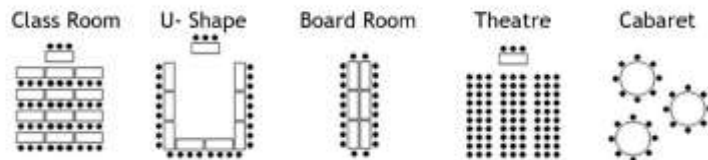
## The Abbey Suite



The Abbey Suite is ideally sized for more intimate boardroom style meetings - yet still comprises the mod-cons required for the majority of business presentation scenarios, making this a budget-friendly option when delegate numbers are smaller. This room is situated on the first floor, so if privacy is paramount importance, this is an ideal choice.

**Room Dimensions:** 10m (L) x 5m (W) x 2.7m (H)

### Room Capacity



<b>No. of Delegates</b>	20	20	16	30	n/a
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### Main Features:

- ✓ Free wi-fi
- ✓ HDMI projector & screen
- ✓ Flip chart
- ✓ Upstairs venue - perfect for total privacy
- ✓ Natural daylight



## Finger Buffet Lunch Menu Options

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### Selection of Sandwiches

And Select 5 items from below

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Homemade Sausage Rolls

\*

Mediterranean Pasta Salad

Mediterranean vegetables & Pasta in a pesto dressing

\*

Battered Grimsby Haddock Goujons

\*

Individual Vegetable Tarts

\*

Potato Wedges

Served with or without cheese

\*

Smoked Salmon on Wholemeal Toast

Topped with cream cheese

\*

Tossed Salad

Freshly tossed salad with homemade French dressing

\*

Traditional Pork Pie with Pickle

\*

BBQ Chicken Skewers

\*

Vegetable and Halloumi Kebabs





Getting Down to Business

## Delegate Packages

(Minimum Numbers 8 delegates)

### Package 1 - £24.95 per person

Four servings of tea/coffee  
 Biscuits  
 Jugs of iced water  
 Cordials  
 Room hire  
 Equipment hire Note  
 Note Pads and Pencils  
 Finger buffet lunch (choose 5 items from menu on previous page )

### Package 2 - £29.95 per person

Four servings of tea & coffee  
 Biscuits  
 Jugs of iced water  
 Cordials  
 Room hire  
 Pads and Pencils  
 Equipment hire  
 Hot fork buffet

### Package 3 - £14.95 p/p (half-day package)

Two servings of tea & coffee  
 Biscuits  
 Room hire  
 Equipment hire  
 Note Pads and Pencils  
 Mini Danish pastries

### Package 4 - £15.95 p/p (breakfast package - 6-11am)

Tea & coffee on arrival  
 Equipment hire  
 Room hire  
 Note Pads and Pencils  
 Full English breakfast

## Build Your Own Package - Options/Prices

### Room Hire Costs (including Equipment Hire, and Pads and Pencils)

Oak Room                    £200  
 Abbey Suite                £170

### Prices per Item

Pot of coffee (serves 10)	£14.00
Flask of tea (serves 10)	£8.00
Cordial	free if ordering tea & coffee
Bacon buns/Sausage buns (vegetarian option available)	£3.95
Selection of mini pastries	£1.95
Selection of mini desserts	£3.25
Fruit basket (sufficient for 6 delegates)	£6.50
Jug of fresh orange	£10.00

Room Rates: if bedrooms are required, preferential rates can be negotiated





## Booking Form

(Please bring this with you when paying the booking deposit)

Organiser Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Function date: \_\_\_\_\_ Arrival time: \_\_\_\_\_

Break times: \_\_\_\_\_ Lunch time: \_\_\_\_\_

Chosen package: \_\_\_\_\_ No. of delegates: \_\_\_\_\_

Name of function room required: \_\_\_\_\_

Desired room layout: \_\_\_\_\_

Special requests: \_\_\_\_\_

I have read and accept the terms & conditions as set out in this brochure

Yes  No

I would like the hotel to send me further information on future promotions

Yes  No

## Terms & Conditions

### Conditions of business

All reservations and agreement of events are made upon and are subject to the rules and regulations of the hotel and the following conditions:

### Provisional Reservations

A provisional booking of space and service will be held by the hotel for one week after the booking has been made. If not confirmed during this period then the hotel will cancel the booking without notifying the organiser. All bookings are to be confirmed via email, fax or deposit. Final numbers are to be confirmed no less than 72 hours prior to the event.

### Cancellation

The following cancellation charges apply to confirmed bookings:

- From 2 weeks to 1 week prior to the date of the event, 30% of the total value of the confirmed booking.
- From 1 week to 24 hours prior to the date of the event, 50% of the total value of the event
- Less than 24 hours - full charge will be incurred.

### Payment

Unless a company account has been applied for and authorised in advance, full payment will be required on the day of the event itself. Company accounts must be settled within 30 days of receipt of invoice.

### Erection of Stands, Signs & Notices

All stands and display notices must be entirely self-supporting. Nails, screws, drawing pins, blu-tack, adhesives, sellotape and double-sided tape etc must not be used on floors, walls and doors of the premises.

No food or beverages of any kind will be permitted to be brought into the hotel by the patron or any of the patron's guests.

The hotel will not accept any responsibility for goods/possessions lost, damaged or stolen whilst on hotel premises/grounds.

All fire exits must be kept clear from obstructions.

